



මගේ අංකය } FP/MFA/2022  
எனது இல. }  
My No. } .....

ඔබේ අංකය }  
உமது இல. }  
Your No. } .....

දිනය } 29/11/2022  
திகதி }  
Date } .....

Secretary  
Ministry of Foreign Affairs  
Colombo

**Attn: All Heads of Missions/Posts**

**Updated Life/Residence Certificate for the year 2023**

Please find attached herewith a copy of the updated Life/Residence Certificate for the year 2023 to be circulated amongst the Overseas Sri Lankan Pensioners, living in your country accredited with effect from 01/12/2022.

02. It would be appreciated if you could make arrangements to update your websites as well, accordingly.

03. Please use the following email address when sending Life Certificates to reach this Department through email after doing necessary attestation by the competent authority of the Mission.

[foreignpension@pensions.gov.lk](mailto:foreignpension@pensions.gov.lk)

04. In addition, it is requested you to inform the pensioners to refrain sending the Life Certificates by Parcel Post as cost extra money for its clearance in Colombo.

**A. Jagath D. Dias**  
Director General of Pensions

TP : 011 2431647  
Fax : 011 2342078  
Email : dg@pensions.gov.lk



For Foreign pensions  
branch use only

# Life/Residence Certificate - 2023

This Certificate expires on 01/12/2023

**\* Instructions to Pensioner:**

1. Please fill the entire form,  
Put signature in both pages (page 1 and 2) and get certification from relevant attesting officers.  
(Life certificates without the signature of pensioner, attesting officer's signature and official seal will be rejected by the department of pensions.)
2. Certified copy of valid passport and Sri Lankan NIC (If available) must be attached and submit with the life certificate.
3. Failure to submit Life /Resident certificate on or before 31st March 2023 using this format, will be subject to temporary suspend pension payment.

**1. Pension information**

1. Pension Number

Pension Type	Pension Number							
Civil								
Widow								
Forces								
Other								

(Write all pension numbers accordingly)

2. Bank (please tick [✓])

HNB		People's		BOC		PAN ASIA		NSB	
-----	--	----------	--	-----	--	----------	--	-----	--

Account No.

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

**2. Personal Information**

1. Name in Full  
(In Block Letters)


2. Date of Birth

D	D			M	M			Y	Y	Y	Y
---	---	--	--	---	---	--	--	---	---	---	---

**3. Identification Information**

01. Sri Lankan NIC Number :

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

(All Sri Lankans and Dual Citizenship holders **must provide** the following information)

02. Passport

	Sri Lankan Passport	Foreign Passport
Passport No.		
Date of Issue		
Date of Expiry		
Issued country	Sri Lanka	

03. PR / Citizenship Card No.

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Signature of the Pensioner: - .....

**4. Contact Information**

1. Foreign Residential address

Address line1			
Address line 2			
City			
State / Province			
Zip/ Postal Code		Country	

2. Email Address (Must)

--

3. Telephone Number: Foreign

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Local  
(If any)

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

4. Whats App Number :

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

**Declaration** - I do here by declare that above information are true and correct to the best of my knowledge and I have enclosed herewith my passport and NIC copies as necessary.

Signature of the Pensioner: - ..... Date .....

**(Office use only)**

**Certification**

(Attesting officer: Authorized Officer of the Department of Pensions / Competent Authority of the Sri Lanka Mission abroad.)

Here by certify that above pensioner placed his/her signature in my presence today.

Comments of the attesting officer:  
(If any)

--

Signature and the official stamp of the attesting officer: .....

Date: 

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---